

Students: Accessing a Zoom Meeting in Blackboard

Microsoft Teams and Zoom are readily available in Blackboard for collaboration. Your instructor decides the mode of instruction for your particular course, and your instructor will communicate the collaboration tool that will be used for each particular course. Depending on which collaboration tool the instructor decides to use, we have provided applicable guidelines. This guideline applies if your instructor has decided to use Zoom Meetings as a means of instruction and collaboration.

To access Zoom meeting in Blackboard Ultra View, you will need to follow these steps:

1. Log in to your Blackboard account using your username and password.
2. Navigate to the course where the Zoom meeting is scheduled. This could be a specific module or a general course page.
3. Look for the **Zoom Meetings** or **Virtual Meetings** tab in the course menu. It is usually located in the content or Books and Tools under Details and Actions. Contact your instructor if you cannot find zoom link in your course.

BSU-PRACT-ULTRA

BSU Online iDesign Ultra Template Testing

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Course Faculty



AZUBUIKE ENWERE
INSTRUCTOR



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INSTRUCTOR



Course Content



Zoom Meeting
 Visible to students ▼



Microsoft Teams
 Visible to students ▼

Details & Actions

-  Roster
[View everyone in your course](#)
-  Course Image
[Edit display settings](#)
-  Attendance
[Mark attendance](#)
-  Books & Tools
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-  Quick Enrollment
[Unenroll](#)

Please note that step 3 may vary slightly depending on how your instructor has configured Zoom within your Blackboard course.

4. Click on the **Zoom Meetings** tab to access the Zoom meeting page. On the Zoom meeting page, you will see a list of scheduled Zoom meetings for that course. Locate the specific date and time of the meeting that you want to join.

The screenshot shows a web browser with multiple tabs. The active tab is titled 'Rich LTI' and displays the Zoom LTI interface. The URL in the address bar is 'applications.zoom.us/jt/rich?lti_scid=788978b951dc43b81c579583d823237594d2fcf0b9a01e36c129beda49d614cc&oauth_consumer_key=yq6d08lQL61h3Kk4gj'. The Zoom logo is at the top left, followed by 'Home' and 'Appointments' links. Below this, a message states: 'Your current Time Zone and Language are (GMT-4:00) Eastern Time (US and Canada), English'. On the right, there is a link 'All My Zoom Meetings/R'. Below this is a navigation bar with three buttons: 'Upcoming Meetings' (highlighted), 'Previous Meetings', and 'Cloud Recordings'. Underneath is a checkbox labeled 'Show my course meetings only'. The main content area is a table with three columns: 'Start Time', 'Topic', and 'Meeting ID'. The table contains one row for a recurring meeting. To the right of the meeting ID is a 'Join' button.

Start Time	Topic	Meeting ID
Recurring	Academic Computing Tech and Accessibility Host Chukwuyem Obima	878 8116 4599 Passcode

6. Click on the meeting link or the "Join" button next to the meeting you wish to attend.

7. A new window or tab will open, and you will be redirected to the Zoom meeting. If this is your first-time using Zoom, you may be prompted to download and install the Zoom application.

8. Once you are in the Zoom meeting, you can join with or without video and audio, depending on your instructor's preference. You can also participate in the meeting by using the chat feature, raising your hand, or sharing your screen if allowed by the meeting host.

For further assistance, please contact your instructor or the Help Desk at helpdesk@bowiestate.edu.