

Bowie State University Financial Conflict of Interest Policy

As part of its commitment to promoting objectivity in research and in compliance with federal regulations on conflict of interest, Bowie State University (BSU) requires that the investigators submit a disclosure form with the proposal routing form to ensure that the design, conduct and reporting of sponsored program activity will not be biased by the significant financial interests or obligations of any investigator.

Investigators who are required to file include Principal Investigators, Co-Principal Investigators, project directors, and any individuals who are in a significant decision-making role or who have or will have signature authority for a grant account. Each investigator with significant decision-making or signature authority for a grant must submit a disclosure of Significant Financial Interests and Obligations with each routed proposal. In addition, a revised Disclosure must be filed with the Office of Research and Sponsored Programs whenever an investigator or others identified above have a material change in significant financial interests and obligations.

The Disclosure of Significant Financial Interests and Obligations is a two-part form. All investigators in the categories identified above must complete Part I. If answers to Part I indicate that there may be a real or apparent conflict of interest, Part II must be completed and filed. The completed Disclosure of Significant Financial Interests and Obligations should be included in your proposal packet.

The Office of Research and Sponsored Programs will not submit your sponsored programs application until your disclosure form has been submitted. Compliance with this requirement is also a prerequisite to the acceptance by the Bowie State University of any research grant or contract. The submission of this annual Disclosure satisfies the requirements of the Department of Health and Human Services (PHS) and the National Science Foundation (NSF) and queries on application forms from Foundations and other private organizations about BSU's management of conflict of interest related to externally funded projects.

Information contained on the Disclosure will be kept in the Office of Research and Sponsored Programs as part of the official university proposal and award records. Should a conflict of interest be identified, the Provost of Academic Affairs will conduct the review and subsequent recommendation for management of the conflict.

Questions concerning any research-related Disclosure should be addressed to Dr. Anika Bissahoyo, Director of Research and Sponsored Programs, at abissahoyo@bowiestate.edu.