**Budget Justification**

1. **Senior/Key Personnel**

*Dr. XXX, Principal Investigator*: Funding is requested in the amount of $XXXX to cover XXX month of academic/summer/calendar salary for Dr. XXX for each year of the project. Dr. XXX will…

Fringe benefits for regular employees are calculated at our federally negotiated rate of XX% of requested salary at Bowie State University for each year of the project.

1. **Other Personnel**

*TBD, Postdoctoral Researcher:* $XXXX is requested for a postdoctoral researcher for XX academic/summer/calendar months. He/She will be responsible for the following…

*TBD, Graduate Student*: Funds are requested for one graduate student in the amount of $XXXX for XX academic/summer/calendar months. The graduate student will…

Fringe benefits for regular employees are calculated at our federally negotiated rate of XX% of requested salary at Bowie State University for each year of the project.

1. **Equipment Description**

$XXXX is requested to purchase… for this project.

# Travel

1. Domestic:

Funds in the amount of $XXXX are requested each year for project personnel to attend….

[SAMPLE:

The total each year includes estimated airfare ($600; $600 x 1 people x 1 trips), hotel stay ($720; $180 x 1 people x 4 days), per diem allowance ($244; $61 x 1 people x 4 days), and miscellaneous incidentals ($436).]

1. Foreign:

Funds in the amount of $XXXX are requested each year for project personnel to attend …

Funds will be used for airfare, lodging, conference registration, meals, per diems, etc.

1. **Participant/Trainee Support Costs**

*(NIH applicants should skip this section unless specifically stated in the FOA.)*

1. **Other Direct Cost**
   1. Materials and Supplies:

$XXXX is requested to purchase …

* 1. Publication Costs:

$XXXX is requested for the costs of …

* 1. Consultant Services:

Funds are requested in support of consultant services. XXXX will perform … for a total of XX days, inclusive of travel costs of $XXXX, for a total estimate of $XXXX requested funds.

* 1. ADP/Computer Services:

$XXXX is requested in support of ADP/computer services consisting of …, based on a rate of XX per XX

* 1. Subawards/Consortium/Contractual Costs

XXX will participate as a subrecipient for which $XXXX is requested in year(s) # and #.

* 1. Equipment or Facility Rental/User Fees:

$XXXX total funds are requested for …

* 1. Alterations and Renovations:

$XXXX is requested for … or N/A

* 1. Tuition Remission:

Tuition remission is requested for the graduate students for each year of the project. The amount is calculated at a rate of 36% of the total amount requested for the graduate students.

# Total Direct Costs

The total direct costs for all years are $XXXX.

# Indirect Costs

Indirect costs are calculated at BSU’s federally negotiated rate of XX% MTDC.

# Total Direct and Indirect Costs

Total Direct and Indirect Costs are $XXXX.