

Auxiliary Services POC List

Area	Duty	POC	Email	Extension
Auxiliary Services	Continuity Planning/Overall Operations	Wade Henley	whenley@bowiestate.edu	2-3744
	Budget Inquiries	Wade Henley	whenley@bowiestate.edu	2-3744
	Purchase Orders/Vendor Payments	Carlise Murden	cmurden@bowiestate.edu	2-4061
	Licensing	Carlise Murden	cmurden@bowiestate.edu	2-4061
	Vending Machines	Carlise Murden	cmurden@bowiestate.edu	2-4061
	Contract Printing Services	Carlise Murden	cmurden@bowiestate.edu	2-4061
	University Ticket Operations	Dawnita Smith	drsmith@bowiestate.edu	2-4058
	Bulldog Bucks Payments	Curtis Carr	ccarr@bowiestate.edu	2-3795
	Saxbys Operations	Dawnita Smith	drsmith@bowiestate.edu	2-4058
	Student Business Contracts	Terrell Frasier	tfraser@bowiestate.edu	n/a
	Golf Cart Usage	Terrell Frasier	tfraser@bowiestate.edu	n/a
Student Center	Building Access	Jatina Cooke	jcooke@bowiestate.edu	2-3793
	Building Maintenance & Equipment	Carlise Murden	cmurden@bowiestate.edu	2-4061
	Flyer & TV Monitor Postings	Jatina Cooke	jcooke@bowiestate.edu	2-3793
	Student Center Program Inquiries	Jatina Cooke	jcooke@bowiestate.edu	2-3793
Conference & Events Services	Space Reservations	Tamara Powell	tpowell@bowiestate.edu	n/a
	Room Set Ups	Annette Wedderburn	awedderburn@bowiestate.edu	2-3939
		Karen Tyler	ktyler@bowiestate.edu	2-3814
	Event Contracts	Annette Wedderburn Karen Tyler	awedderburn@bowiestate.edu ktyler@bowiestate.edu	2-3939 2-3814
Dining Services	Operational Inquiries	Wade Henley	whenley@bowiestate.edu	2-3744
	Catering Requests	Kellie Green	kellie.green@aladdinfood.com	n/a
	Catering Payments	Amber Johnson	amjohnson@bowiestate.edu	2-5240
	Registers & Equipment	Dawnita Smith	drsmith@bowiestate.edu	2-4058
Card Office	General Inquiries	Mark Guthrie	bulldogcard@bowiestate.edu	2-3792
	Bulldog ID Card Replacement	Mark Guthrie	bulldogcard@bowiestate.edu	2-3792

	Bulldog Card Refunds	Dawnita Smith	drsmith@bowiestate.edu	2-4058
	Meal Plan Scholarships	Dawnita Smith	drsmith@bowiestate.edu	2-4058
	Textbook Scholarships	Dawnita Smith	drsmith@bowiestate.edu	2-4058
	Dual Enrollment Textbooks	Dawnita Smith	drsmith@bowiestate.edu	2-4058
Bookstore	All Bookstore Operations	Joshua Gunn	jgunn@follett.com	2-4350

OFFICE OF BUDGET & FINANCE- POC List

Area	Duty	POC	Email	Extension
Office of Budget & Finance	Budget Transfers	Tiffany Scott	tscott@bowiestate.edu	2-4360
		Angela Morton	amorton@bowiestate.edu	2-4363
	Set-up New Budgets/Budget Revisions	Angela Morton	amorton@bowiestate.edu	2-4363
		Tiffany Scott	tscott@bowiestate.edu	2-4360
	Class 01 Encumbrances	Michael Atkins	matkins@bowiestate.edu	2-4362
		Angela Morton	amorton@bowiestate.edu	2-4363
	Class 02 Encumbrances	Angela Morton	amorton@bowiestate.edu	2-4363
		Tiffany Scott	tscott@bowiestate.edu	2-4360
	Class 01 Liquidations	Angela Morton	amorton@bowiestate.edu	2-4363
		Michael Atkins	matkins@bowiestate.edu	2-4362
	Class 02 Liquidations	Tiffany Scott	tscott@bowiestate.edu	2-4360
		Angela Morton	amorton@bowiestate.edu	2-4363
	Encumbrance Reports	Angela Morton	amorton@bowiestate.edu	2-4363
		Tiffany Scott	tscott@bowiestate.edu	2-4360
		Michael Atkins	matkins@bowiestate.edu	2-4362
	Contingent Contracts	Tiffany Scott	tscott@bowiestate.edu	2-4360
		Angela Morton	amorton@bowiestate.edu	2-4363
	Personnel Actions Forms	Angela Morton	amorton@bowiestate.edu	2-4363
		Tiffany Scott	tscott@bowiestate.edu	2-4360

Controller's Office POC List

Controller's Office	PeopleSoft Financials Access	Wayne Felder	wfelder@bowiestate.edu	2-3512
	Department/Title/Manager Name Change	Wayne Felder	wfelder@bowiestate.edu	2-3512
	Account Codes	Wayne Felder	wfelder@bowiestate.edu	2-3512

General Accounting	Expenditure/Revenue Transfers	Emmil Teinor	eteinor@bowiestate.edu	2-3481
	Chargebacks	Emmil Teinor	eteinor@bowiestate.edu	2-3481
	Journal Entries	Emmil Teinor	eteinor@bowiestate.edu	2-3481
	General Ledger	Carrolyn Newton	cnewton@bowiestate.edu	2-3476
	Cash/Check Deposits	Donna Wallace	dwallace@bowiestate.edu	2-3494
		Terrayne Pittman	tpittman@bowiestate.edu	2-3489
		Randall Leonard	rleonard@bowiestate.edu	2-3479

Grants and Contract Accounting	Department/Title/Manager Name Change	Howard Cornish	hcornish@bowiestate.edu	2-3512
	Grant Funds/Documents	Howard Cornish	hcornish@bowiestate.edu	2-3468
		Nerissa Simpkins	nsimpkins@bowiestate.edu	2-3478
		Heather Moore	hmoore@bowiestate.edu	2-3307

Accounts Payable	Reimbursements	Renee Myers	rmyers@bowiestate.edu	2-3925
	Vendor Inquires/Payments	Cherry Grant(A-L)	cgrant@bowiestate.edu	2-3486
		Nicole Arrington(M-Z)	narrington@bowiestate.edu	2-3485
	Travel	Renee Myers	rmyers@bowiestate.edu	2-3925

Payroll	Time Entry	Duane Williams	dwilliams@bowiestate.edu	2-3483
		Karen White	kwhite@bowiestate.edu	2-3480
	Overtime	Karen White	kwhite@bowiestate.edu	2-3480
	Reallocation Form	Duane Williams	dwilliams@bowiestate.edu	2-3483
	PeopleSoft Payroll/Time Approval Access	Duane Williams	dwilliams@bowiestate.edu	2-3483

Office of Human Resources POC List

Area	Duty	POC	Email	Extension
Human Resources		Jennifer Atkinson	jatkinson@bowiestate.edu	x23450
		Reisa Baynes	rbaynes@bowiestate.edu	x23457
		Carrie Davis	cbdavis@bowiestate.edu	x23499
		Robert Enderle	renderle@bowiestate.edu	x23459
		Alice Gonlin	agonlin@bowiestate.edu	x23458
		Mary Harrison	mharrison@bowiestate.edu	x23455
		Sheila Hobson	shobson@bowiestate.edu	x23451
		Debora Humphrey	dhumphrey@bowiestate.edu	x23452

		Sophia Jones	scjones@bowiestate.edu	x23441
		Shelia Spears	sspears@bowiestate.edu	x23456