



BOWIE STATE UNIVERSITY

BIKE SHARE PROGRAM GUIDELINES

Approved on: August 20, 2019

Bowie State University (BSU) is committed to supporting a comprehensive bicycle program for the campus community. The BSU Bike Share Program offers free bike rentals to BSU students, faculty and staff to get around campus sustainably, affordably, and quickly. The bike share program is a C4 (Climate Commitment Coordinating Committee) initiative and is operated by the Student Center.

Check-in/check-out

- Bikes can be checked out at the Game Room in the Student Center. Access to bikes depend on availability at the time of registration. See Hours/Seasons of Operation below.
- Riders will provide their personal BSU ID or a government issued ID (i.e. driver's license, military, or State ID) at the time of renting for each reservation. Riders must be at least 18 years of age. A staff person will verify the rider to be a current BSU student, faculty, or staff member. Rider IDs will be returned upon the return of the bicycle rental.
- Riders will be required to read over and sign the BSU Bike Share Terms and Conditions Agreement prior to renting the bicycle. Terms & Conditions must be signed on an annual basis or upon revision to the agreement and/or Bike Share Program.
- Each bicycle has an individual ID number which will be assigned to the rider upon check out. The rider should inspect the assigned bike before use.
- Upon check out, the rider will also be provided a lock along with a specific code for the lock. The bicycle should remain locked at all times when not being ridden. Loss or damage to lock will result in a fee. See penalties/fees below.
- Helmets are optional and will be provided upon request free of charge. Helmets must be returned in the same condition as checked out. **Riders are highly recommended to use helmets when operating bikes.**
- Bicycles must be returned to the Game Room desk during hours of operation for the Bike Share Program
- Bikes can be rented for a minimum of 1 hour and a maximum of 2 consecutive days.

Regulations

- Bikes should only be operated by the person whom the bike was rented to during registration. No exceptions.
- Bikes should be secured to bicycle racks only, and not secured to railings, stairwells, handicapped access ramps, posts, or benches, which may pose a safety hazard.
- Riders are not permitted to operate bicycles outside of the BSU campus perimeter (exceptions include the Jericho Park bike trail on the perimeter of campus). Bikes are equipped with a GPS tracking device for verification of the location of the bike.

- If the bicycle is stolen, immediately call BSU Campus Safety to file a police report. Failure to report the stolen bicycle as soon as discovered may result in a \$65 fine. You should also notify the Game Room staff and provide a copy of the police report.
- Rider should not use bicycle if they have consumed any alcohol or drugs that would impair judgement.
- **Failure to comply with Terms & Conditions may result in Riders use of the program being terminated.**

Hours/Seasons of Operation

*All hours are subject to change without notice PRIOR to renting. For bike preservation, bikes may not be rented during inclement weather, including heavily rainy days, severe cold temperatures or icy weather conditions. Bikes may not be available between approximately November 15- March 15. Exact dates may vary based on weather.

- Fall Semester: Bikes are available for rent:
Monday-Friday, 8am-7pm; Saturday, 10am-6pm.
Bikes may not be available after November 15.
- Spring Semester: Bikes are available for rent:
Monday-Friday, 8am-7pm; Saturday, 10am-6pm.
Bikes may not be available prior to @ March 15.
- Summer: Bikes are available for rent:
Monday-Friday, 9am-7pm; NO hours on Saturday or Sunday.

Penalties/Fees

- Bike not returned on the day as scheduled return--\$20.00 added to your student account (students) or a \$20 fine to be paid (faculty or staff) for each day (including Sunday).
- Bicycle stolen and not reported--\$65.00 added to your student account (students) or a \$65 fine to be paid (faculty or staff).
- Bicycle stolen and is immediately reported—there will be an assessment made by Student Center staff for possible penalties and fees
- Bicycle is damaged--- there will be an assessment made by the Student Center staff to determine the approximate charges based on the damage. Fees can range from \$15- 80.
- Helmet lost or damaged--\$10-\$25 added to your student account (students) or a \$10-25 fine to be paid (faculty or staff).
- Bicycle lock lost or damaged--\$10-\$25 added to your student account (students) or a \$10-\$25 fine to be paid (faculty or staff).
- Bicycle parked illegally-- If a bicycle is locked to any item or structure other than a bicycle rack, the bike will be identified and charged \$15.00 to your student account, or a \$15 fine to be paid (faculty or staff).

Please promptly report lost or stolen bicycle or items to the BSU Campus Safety and the Game Room staff.