



Office of the University Registrar
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Program = Degree

Plan = Major

Subplan = Concentration/Track

DECLARATION OF MAJOR FORM

This form should be used for the following:

- Enrolled undergraduate degree-seeking students declaring, changing or deleting a major, minor and/or certificate program.
- Non-degree seeking undergraduate students interested in obtaining an Upper Division Certificate
- Enrolled graduate degree-seeking students adding, changing or deleting a certificate program
- Graduate students changing their program modality or choosing a new concentration. A change in concentration will require a new and approved Program of Study (POS).

Important Note: Graduate students may not use this form to request a change of program. They must complete and submit the Change of Program form through Graduate Admissions.

Last Name: _____ First Name: _____

Student ID number: _____ Student email address: _____

I want to change my major from:

Circle one: BA, BS, MA, MBA, MPA, MS, MED, DR

Plan: _____

Subplan (concentration): _____

I want to change my major to:

Circle one: BA, BS, MA, MBA, MPA, MS, MED, DR

Plan: _____

Subplan (concentration): _____

Current Dept Chairperson/Grad Coordinator Signature and Date: _____ New Dept Chairperson/Grad Coordinator Signature and Date: _____

I want to add the following Minor/Certificate Program

Minor: _____

Certificate: _____

I want to remove the following Minor/Certificate Program(s):

Minor: _____

Certificate: _____

Dept Chairperson/Graduate Coordinator Signature & Date: _____ Dept Chairperson/Graduate Coordinator Signature & Date: _____

I want to declare a Double Major:

My Primary Program is (BA or BS): _____

Plan: _____

Subplan: _____

My Secondary Program is (BA or BS): _____

Plan: _____

Subplan: _____

Signature of Primary Dept Chairperson and Date: _____

Signature of Secondary Dept Chairperson and Date: _____

I hereby authorize Bowie State University to update my records to reflect the changes I have indicated below. I understand that when I change my major, I must adhere to the current catalog requirements in effect.

Student's Signature: _____ Date: _____

Completed forms should be scanned and submitted **electronically** as an attachment to **registrar@bowiestate.edu**. Once processed, email confirmation will be sent to student and approving chairperson.