



Public Incident Report

https://bowiestate-advocate.symplicity.com/public_report/



***This form is not for Title IX allegations**

i This form is not intended to report Title IX allegations. If you would like to report a Title IX matter, please use the following link: https://bowiestate-advocate.symphlicity.com/titleix_report/.

Submissions of this form are reviewed during normal University business hours (Monday - Friday, 9am - 5pm) when the University is open for business. If you need immediate assistance after hours, please contact 9-1-1, your local law enforcement, or (if on campus) BSU's Department of Public Safety at 301-860-4040.

This report form is an opportunity for any individual to provide information concerning an alleged violation of Bowie State University's Code of Student Conduct. You may submit a report by completing the online form below. This form is specifically for reporting alleged policy violations against BSU students. Once submitted, this form will be reviewed by the Office of Student Conduct & Community Standards. Depending on the information provided, one of the following actions may be taken:

-No Action: Incidents that fall outside of university jurisdiction, do not involved a current student, or have a lack of information provided. If the reporting party is unable to provide specific, identifiable information about the individual(s) who have allegedly violated the Code of Student Conduct, it is likely that no action will be taken.

-Further Investigation: Initial reports filed may require further follow up by university officials. The more detailed the information provided via this form, the more timely the process of review may begin. If further investigation is necessary, the individual submitting this report may be contacted by a university official to provide more information.

-Student(s) notified of alleged policy violation(s): Reports filed may lead to a student receiving an official notice of alleged policy violations. Respondent students may be contacted and a student conduct conference may be held to resolve the matter.

***Note regarding Confidentiality:** Information collected via this reporting form will be treated as confidential and is protected under the Family Educational Rights and Privacy Act of 1974 (FERPA). The report is an educational record. The Office of Student Conduct & Community Standards staff, the student who is alleged to have violated the Code of the Student Conduct, and those with an educational need to know may view the report.

* indicates a required field

Reporter Type

I am a *

- Faculty
- Staff
- Student
- Parent/Guardian
- Community Member

Drop down menu

Reporter Information

Your Name *

Please provide your full name. An individual submitting a report may remain anonymous; however, anonymity may limit the ability of the Office of Student Conduct & Community Standards to investigate and/or respond to a complaint. Retaliation against anyone reporting an alleged violation of the Code of Student Conduct is prohibited and persons who retaliate will be considered for further disciplinary action.

Your Email *

Please provide your email address so that we can contact you if we have follow up questions about this report.

Your Phone Number

Please provide your phone number so that we can contact you if we have follow up questions about this report.

Your Address

Please provide your street address:

For on-campus students,
faculty and staff,
Residence Hall or Work
Location is appropriate.



You have the option to capture any location on campus or off campus

Time and Location

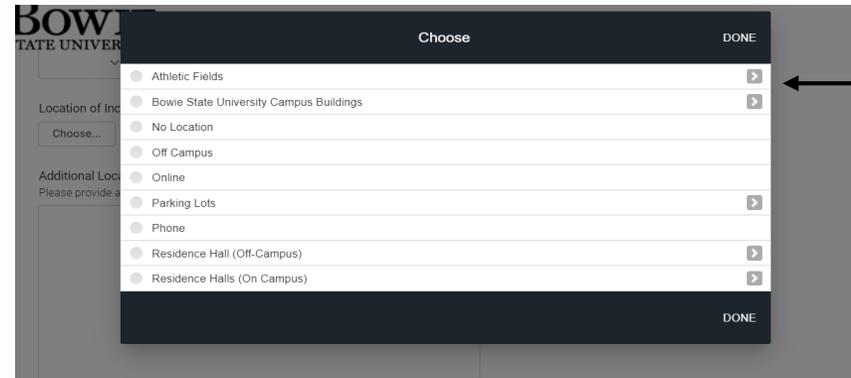
Date/Time of Incident *

Please provide the approximate time that this incident occurred.

Location of Incident *

Additional Location Information

Please provide as much detail about the location of this incident as possible.



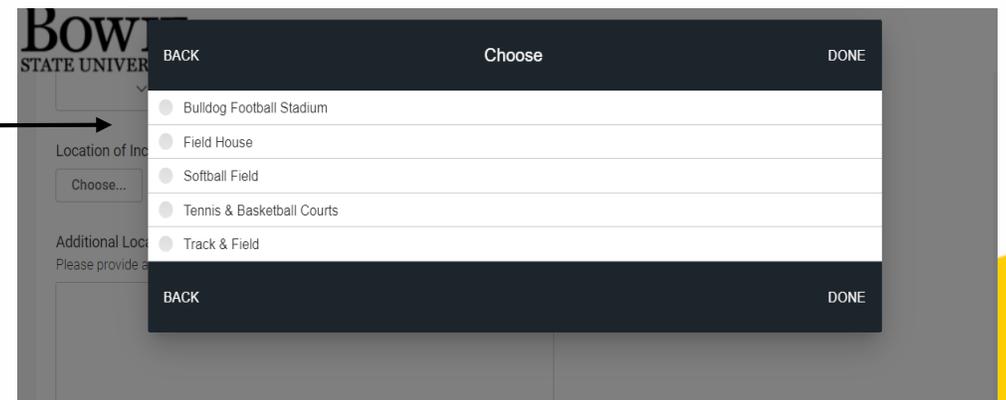
Choose DONE

- Athletic Fields
- Bowie State University Campus Buildings
- No Location
- Off Campus
- Online
- Parking Lots
- Phone
- Residence Hall (Off-Campus)
- Residence Halls (On Campus)

DONE

On campus with an arrow has multiple locations within the area

This option narrows down the location area where the incident occurred



Choose DONE

- Bulldog Football Stadium
- Field House
- Softball Field
- Tennis & Basketball Courts
- Track & Field

BACK DONE



If needed, use this for information about the location (landmark)



If you do not know the SIDs of all students, submit what you can (Resident of building, Major, Student Leader)



plicity.com/public_report/index.php/pid8433117

BOWIE
STATE UNIVERSITY

Choose...

Additional Location Information
Please provide as much detail about the location of this incident as possible.

Individuals Involved

Students Involved *
Please list the names and SIDs of all students involved in this incident.

Descriptive Information

Incident Description *

Please provide a detailed description of the incident/concern using specific concise, objective language. If you have listed an individual as an involved person, he or she should appear at least once in the narrative. Please provide as much detail as possible in regards to the behavior(s) that prompted the report. Details regarding any threats of harm to self or others, dates and times, or changes in behavior are helpful. Reports are reviewed by members of the Division of Student Affairs and Office of Student Conduct and Community Standards. If you are concerned for the immediate health and safety of this person or others, please call 911.

Did the police respond? *

- Yes
- No
- Unsure

Do...

- Describe the who, what, when, where, and how
- Be as detailed as possible (descriptors, quantities, times)
- Use specific quotes (if/when possible)
- Familiarize yourself with the Code of Student Conduct
- Proofread
- Submit the Incident Report as soon as possible

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Unsure

How would you prefer follow-up? *

Phone

Email

Prefer to not be contacted.

This is very important, if you would like to be contacted



Attach documents/Upload

Please upload any supporting documentation (e.g., videos, pictures, screenshots, etc.) that you have related to this incident.

Upload supporting documents pertaining to this incident



Drop files here to upload

Verification

Verification *

I'm not a robot



reCAPTCHA
Privacy - Terms

Submit

The majority of the time, your incident report is all we have when adjudicating a case. This is why being detailed and accurate in your writing is important.