

|                                                       | SATISFACTORY                                                                                                                                                                                                                                                                                                                                   | NEEDS IMPROVEMENT                                                                                                                                                                                                                                                                                                                       | UNSATISFACTORY                                                                                                                                                                                                                                                               |
|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Purpose and Need for Professional Development</b>  | The applicant articulates the need for professional development with exceptional clarity and depth. It directly aligns with the Title III faculty development purpose and goals.                                                                                                                                                               | There's room for improvement in demonstrating a more comprehensive understanding of how the development aligns with these key institutional goals. The applicant did not clearly align their purpose for travel with the goals of the Title III Faculty Development initiative.                                                         | The applicant fails to articulate the need for professional development. The details provided do not support the request or to demonstrate its relevance. The application does not offer sufficient information for evaluation.                                              |
| <b>Impact on Students, Department and University</b>  | The applicant provides a comprehensive explanation of the skills and knowledge to be gained from the professional development opportunity with clarity and specificity. The application explicitly demonstrates how professional development will enhance their job performance, teaching effectiveness, research capabilities, or university. | The applicant provides a partial explanation of the skills and knowledge to be gained from the professional development opportunity. Lacks clarity in fully articulating how attending will improve their work. There are a few inconsistencies of how it will enhance their of job performance, teaching, research, or the university. | The applicant did not articulate how the skills and knowledge gained during the professional development and how attending will improve their work. It also did not state how it will enhance their job performance, teaching, research, student success or the institution. |
| <b>Impact in the Field and Innovation in Pedagogy</b> | The applicant clearly stated how the professional development will advance the department in the field, demonstrate how it will enhance competitiveness, elevate reputation, and ensure currency with innovative trends and approaches.                                                                                                        | The applicant partially how the professional development will benefit the department and the potential to advance the department's position in the field, improve competitiveness, and enhance reputation. The overall impact on departmental advancement is outlined, though some aspects lack detail or clarity.                      | The applicant did not explain how the professional development will keep them ahead in their field and did not clearly state the innovation through pedagogy.                                                                                                                |
| <b>SCORE:</b>                                         |                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                              |

Point System – Domestic Travel:

|                       |
|-----------------------|
| 3 = Satisfactory      |
| 2 = Needs Improvement |
| 1 = Unsatisfactory    |

- 12 – 9 pts = Satisfactory
- 8 – 6 pts = Needs Improvement
- 5 – 1 pts = Unsatisfactory
- 5 total questions, 4 questions worth 3pts = 12pts
  - Racing to Excellence question (based on the President's priorities) = not counted in the point system

Point System – International Travel:

|                       |
|-----------------------|
| 5 = Satisfactory      |
| 3 = Needs Improvement |
| 1 = Unsatisfactory    |

- 30 – 21pts = Satisfactory
- 20 – 11pts = Needs Improvement
- 10 – 1pts = Unsatisfactory
- 7 total questions, 6 questions worth 5 points = 30 points
  - Racing to Excellence question (based on the President's priorities) = not counted in the point system

Point System – Non-travel:

|                       |
|-----------------------|
| 3 = Satisfactory      |
| 2 = Needs Improvement |
| 1 = Unsatisfactory    |

- 9 – 7pts = Satisfactory
- 6 – 4pts = Needs Improvement
- 3 – 1pts = Unsatisfactory
- 4 total questions, 3 questions worth 3 points = 9 points
  - Racing to Excellence question (based on the President's priorities) = not counted in the point system