



Information Security Internal Audit Co-op (Spring 2022)

Battelle delivers when others can't. We conduct research and development, manage national laboratories, design and manufacture products and deliver critical services for our clients—whether they are a multi-national corporation, a small start-up or a government agency. We recognize and appreciate the value and contributions of individuals with diverse backgrounds and experiences and welcome all qualified individuals to apply.

We are currently seeking a **Information Security Internal Audit Co-op for Spring Semester 2022**. This position is located in **Columbus, Ohio**.

JOB SUMMARY

Assists in performing information technology (IT) and information security (IS) audits under the direct guidance of Internal Audit leadership. Audit areas may include all aspects of IT operations; cyber security; compliance with policies and regulations; safeguarding of assets; and identification of any irregularities, fraud, and other acts that pose significant risks to Battelle.

MAJOR RESPONSIBILITIES:

Collaborate with the Internal Audit team to:

- Support the performance of data-driven risk assessments of the organization, systems, and processes to identify existing or emerging IT or IS risk areas which could impact the organization's operations, financial performance, or reputation.
- Plan, organize and execute IT, IS, operational and compliance related internal audits and assessments with a focus on identifying potential control gaps and process weaknesses and developing recommended action plans.
- Conduct walkthroughs, reviews documentation, and analyzes system configurations to gain a comprehensive understanding of IT systems design and architecture. Uses this understanding to document process flows or other workpapers that would aid in explaining complex system processes, controls, and weaknesses to others at varying levels of technical IT knowledge and to identify risks and gaps in system architecture, configuration, processes, and controls.
- Assist with reviews of internal policies and procedures and system design and functionality to evaluate compliance with state and federal laws and government regulations (e.g., DFARS 252.204-7012, NIST 800-171, NIST 800-53, HIPAA, GDPR, etc.).
- Support the assessment and identification of application, system, and process vulnerabilities which could impact the security of systems or data.
- Ensure audit work papers are documented in a consistent and high-quality manner within established timelines.

THE FOLLOWING IS REQUIRED:

- Must be currently pursuing a bachelor's or master's degree in computer science, information technology, information systems, cyber security, or a related field of study
- Must have at least 3 years of college-level coursework completed



- Minimum 3.0 GPA or above
- Must be U.S. Person

THE FOLLOWING IS DESIRED:

- Applicants available to work part- time during the school year will be given preference

BENEFITS

Battelle is an Affirmative Action/Equal Opportunity Employer and supports diversity in the workplace. Applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability, veteran status, marital status, or sexual orientation. For more information about our other openings, please visit www.battelle.org/careers

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