


# Dual Enrollment Program Orientation



January 21, 2022

## Testing Protocol for Campus Return

All staff, faculty and commuter students returning for the spring semester, regardless of vaccination status, must provide a negative COVID-19 PCR test result taken within 72 hours of reporting for in-person duty or classes.

The Wellness Center offers PCR tests daily, 8 a.m. – 3:30 p.m., except Fridays when PCR testing will end at 12 noon through January. Appointments should be made through the [Wellness Portal](#). Tests may be taken through an external provider, but results must be uploaded to the portal before reporting to work on campus.

Individuals should not come to campus for work or class until a negative PCR test result is reported to turn your badge green.

We want to remind everyone to pay attention to their BSU email, the [COVID-19 Updates website](#) and social media channels for the latest information. If you have questions you may also email [covid19@bowiestate.edu](mailto:covid19@bowiestate.edu). Questions about academic issues should be sent to [covid19academics@bowiestate.edu](mailto:covid19academics@bowiestate.edu).

Log into the BSU Wellness Portal.

- ❑ Wellness Portal is primarily for students but during the COVID-19 pandemic, the portal will be open to employees as well.
- ❑ Please upload your [Required Immunization & COVID19 Vaccine Record\(s\)](#)
- ❑ Please allow 24-48 hours for our Wellness staff to review your COVID-19 vaccination submission. Following review, we will update the COVID badge with a COVID-19 testing frequency of 30 days.



# What to Do first

- Create a password for your username. Wait at least a day before attempting to log in
- Log into Bulldog Connection
  - Check your registration.
  - Familiarize yourself with its abilities
- Log into the BSU Wellness Portal.
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  - Please upload your [Required Immunization & COVID19 Vaccine Record\(s\)](#)
  - Please allow 24-48 hours for our Wellness staff to review your COVID-19 vaccination submission. Following review, we will update the COVID badge with a COVID-19 testing frequency of 30 days.
- Log into Blackboard to check to see if there is information on your class
  - The course may not be posted until the first day of class, so do not panic.
  - If you need assistance with your username, please contact the Help Desk ([helpdesk@bowiestate.edu](mailto:helpdesk@bowiestate.edu) or 301 860-4357)
  - If you need assistance with Blackboard, please contact the Office of Academic Computing at [fchacon@bowiestate.edu](mailto:fchacon@bowiestate.edu) or [Toladipo@bowiestate.edu](mailto:Toladipo@bowiestate.edu).
- Sign up for BEES the university's exit messaging service
- You may come to campus to have your Bulldog Card made in the Bulldog Office located in the Student Center.



# The Bill – But Not

- ▶ When a student registers for a course, a bill, corresponding to the number of credits, is generated. Participants in this program will not have to pay the bill. PGCPS will pay the tuition and a BSU Partner, **Daly Computers**, will pay the fees. You will still see the bill.
  - ▶ A code is placed in the system alerting the business office that PGCPS will pay the tuition.
  - ▶ For FARMS students, a different code is placed into the system indicating that PGCPS will pay the fees and purchase their books.
- ▶ The tuition and fees will remain on the student's account until paid
  - ▶ When PGCPS pays the tuition, the tuition charges come off of the account
    - ▶ PGCPS is not billed until after the end of the second registration period each term



# Username and password

- ▶ The username and password is a part of our Information Technology (IT) system. Students call the system Bulldog Connection and staff and faculty call it PeopleSoft.
- ▶ If you have problems with your password or your username – Contact the Help Desk. The activation of your username with password is not instantaneous. It may take up to 24 hours depending on when you set your password.
  - ▶ [helpdesk@bowiestate.edu](mailto:helpdesk@bowiestate.edu)
  - ▶ 301-860-HELP (4357)
- ▶ Unfortunately, I cannot resolve IT issues. I do not have access nor capability



# Registration

- ▶ The Office of Continuing Education will handle your registration
  - ▶ All students who are not in degree programs are classified as Non-Degree (CNED) students.
    - ▶ This is a temporary designation and is only viable for a term or semester.
    - ▶ The Continuing Education Office has the capability of waiving prerequisites. For instance, students who take ENGL 101 must have earned a particular score on the Accuplacer. Degree seeking students have this on their accounts from our Testing Center. Non-Degree students do not so a waiver has to be made.
    - ▶ We have to report registration, changes to registrations and grades to PGCPS each term in order for them to provide that information to the schools of the students. Only Dual Credit courses will be listed on the High School transcript. You may always order a BSU college transcript which will reflect all of the courses take.



# Calendar and Handbook

- ▶ The University is very calendar driven. We adhere to specific dates.
  - ▶ Pay close attention to the calendar.
    - ▶ For Instance, If action is needed on registration, and a date has passed, there may be consequences.
  - ▶ The Handbook is filled with information on both the program and the university. We are trying to provide a resource to be helpful in navigating through your studies at Bowie.



# Take Advantage!

- ▶ Visit professors and learn more about the different areas they teach and have studied
- ▶ Make friends with other students to learn more about them, where they come from and their academic and professional plans
- ▶ Join clubs and organizations – become involved
- ▶ Participate in activities from Homecoming to lectures and plays
- ▶ Remember – You Are A College Student – Take advantage of being one