



BSU/PGCPS Dual Enrollment Program Orientation

AUGUST 29 - 30, 2020

What to Do first

- ▶ Log into Bulldog Connection
 - ▶ Check your registration.
 - ▶ Check the location of your class
 - ▶ Check to see if you have any outstanding bills
- ▶ Purchase your books
 - ▶ FARMs students to pick up their books in the BullDog Card Office, located in the Student Center
- ▶ Log into Blackboard to check to see if there is information on your class(es)
- ▶ Sign up for BEES
- ▶ If you are driving, make sure you have purchased the appropriate parking pass

The Bill

- ▶ When a student registers for a course, a bill, corresponding to the number of credits, is generated. It includes both tuition and fees.
 - ▶ A code is placed in the system alerting the business office that PGCPS will pay the tuition.
 - ▶ For FARMS students, a different code is placed into the system indicating PGCPS will pay the fees and purchase their books.
- ▶ The tuition and fees will remain on the student's account until paid
 - ▶ When students pay their fees, the fees come off of the account
 - ▶ When PGCPS pays the tuition, the tuition charges come off of the account
 - ▶ PGCPS is not billed until after the end of the second registration period each term

How to Pay your Fees

- ▶ Access TouchNet—the one-stop online portal for student accounts—through [Bulldog Connection](#) and the following new features:
- ▶ Real-time, 24/7 account accessibility using any desktop or mobile device
- ▶ Ability to provide permission to parents or other designated individuals to view your bill and make payments on your behalf
- ▶ Detailed account information with the ability to view your payment history and balance by academic term
- ▶ Secure profile to store payment methods and complete transactions more efficiently
- ▶ Convenient options to pay your bill using eCheck payment (no fee) and credit or debit card payments (2.75% convenience fee)
- ▶ Use web browser Google Chrome

Check out the [frequently asked questions \(FAQs\) page](#) for answers about online payments.

Username and password

- ▶ The username and password is a part of our Information Technology (IT) system. Students call the system Bulldog Connection and staff and faculty call it PeopleSoft.
- ▶ If you have problems with your password or your username – Contact the Help Desk
 - ▶ helpdesk@bowiestate.edu
 - ▶ 301-860-HELP (4357)
- ▶ Unfortunately, I cannot resolve IT issues. I do not have access or capability

Registration

- ▶ The Office of Continuing Education will handle your registration
 - ▶ All students who are not in degree programs are classified as Non-Degree (CNED) students.
 - ▶ This is a temporary designation and is only viable for a term or semester.
 - ▶ The Continuing Education Office has the capability of waiving prerequisites. For instance, students who take ENGL 101 must have earned a particular score on the Accuplacer. Degree seeking students have this on their accounts from our Testing Center. Non-Degree students do not so a waiver has to be made.
 - ▶ We have to report registration, changes to registrations and grades to PGCPS each term in order for them to provide that information to the schools of the students.

Calendar and Handbook

- ▶ The University is very calendar driven. We adhere to specific dates.
 - ▶ Pay close attention to the calendar.
 - ▶ For Instance, If action is needed on registration, and a date has passed, there may be consequences.
 - ▶ Here is the link to the current Academic Calendar
 - ▶ <https://bowiestate.edu/about/administration-and-governance/division-of-enrollment-management/registrars-office/2020-2021-academic-calendar.pdf>
- ▶ The Handbook is filled with information on both the program and the university. We are trying to provide a resource to be helpful in navigating through your studies at Bowie.

Take Advantage!

- ▶ Contact professors and learn more about the different areas they teach and have studied
- ▶ Make friends with other students to learn more about them, where they come from and their academic and professional plans. You can reach out to students through Blackboard who are in your classes.
- ▶ Join clubs and organizations – become involved
 - ▶ <https://www.bowiestate.edu/campus-life/get-involved/clubs-and-organizations/>
- ▶ Participate in activities from Homecoming to lectures and plays
- ▶ Remember – You Are A College Student – Take advantage of being one

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Questions and Answer Time

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You can write in questions on Teams for me to answer.