

BSU Green Fund

Guidelines and Application

During the fall semester of 2012, representatives from the Student Government Association (SGA) proposed that each undergraduate student would be charged a \$2 per semester student fee to fund campus sustainability initiatives. Beginning fall semester of 2014, the Graduate Student Association also agreed to a \$2 semester fee.

The intent of Bowie State University Green Fund is to provide the BSU community with an opportunity to receive funding for sustainability projects and activities on campus to improve BSU's environmental performance, reduce the campus and/or community carbon footprint, and help create a more sustainable world. An initiative of the SGA, and the Climate Control Coordinating Committee (C4), the BSU Green Fund was designed to seed innovative ideas from BSU students, faculty, staff, and campus groups with one-time grants for their sustainability-related projects.

Application Guidelines:

C4 will accept applications throughout the year for one-time grants to be used to finance innovative ideas from students for sustainability-related projects and activities on-campus. The committee, comprised of students, staff and faculty will review the applications. The committee will select as many eligible proposals per semester as the budget allows. The amount awarded is based on the eligibility of funds. ***Current committee members may not initiate or advise on an application.**

Rules for BSU Green Fund Projects:

- Individual students, student groups/organization, University departments, and other officially recognized campus entities may apply for sustainability project funding through use of BSU Green Funds.
- Each Green Fund Project must include a Project Advisor, who is a BSU staff or faculty member and *preferably* a Student Project Leader.
- The Project Advisor is responsible for the money and submitting all required receipts and paperwork once the project is complete. Any unused funds will be owed back to the BSU Green Fund.
- Applications will be considered as they are submitted, there are no deadlines.
- Each BSU Green Fund Application must include a detailed budget, a project timeline, and the Advisor's Agreement.
- The Project Advisor will work closely with the group participants (if applicable) to help accomplish the approved Green Fund Project. The advisor should meet with the group on a regular basis to discuss project status.
- Two Reporting Forms must be submitted, once during the project and once after the project is complete.

BSU Student Green Fund Application

Green Fund Project Contact Information

Project Name	
Project Advisor	
E-Mail	
Phone	

Sustainability Area

Please indicate your project's area of sustainability

- Climate Action
- Dining/Composting
- Energy Conservation
- Natural Resource Conservation
- Litter Prevention
- Education/outreach/Awareness
- Waste Reduction/recycling
- Other, describe _____

Project Description and Questions (attach separate pages if required)

- 1) Describe the project in a minimum of 500 words. Please state your goals and how you plan to accomplish your project.

- 2) How will this project benefit the campus and/or community (answer in at least 100 words).

- 3) How will this project affect/impact sustainability at BSU? (answer in at least 100 words)

Attachments

Please include the following required attachments to your application

Budget	Must include itemized list of material and associated costs
Timeline	Must include a detailed schedule of project accomplishments
Advisor Agreement	Must include a type written agreement to oversee the project signed by the Advisor.

Application Review

The application will be reviewed by the C4 committee for funding consideration. You may be asked to provide additional information as needed. Thank you for completing this application form and for your commitment to a sustainable BSU.

Applicant Signature(s)

By signing this application, you agree to the terms and conditions for BSU Green Fund and will be held responsible for all finances associated with the approved project.

Applicant Printed Name Signature Date

Advisor's Printed Name Signature Date

