

Career Development Center

Bowie State University

Student Evaluation of Internship Assignment

Complete this form which evaluates your relationship with your employer, your work environment and your work assignment.

Student: _____ Student ID: _____

Student Email: _____ Student Phone Number: _____

Major: _____

Employer: _____

Supervisor: _____ Supervisor Phone Number: _____

Salary/Hourly _____ Hours/wk _____ Overtime ____ Yes ____ No

Supervisor

1. Does your supervisor give or provide adequate training?
____ Always ____ Frequently ____ Sometimes ____ Seldom
2. Does your supervisor motivate you to improve yourself?
____ Always ____ Frequently ____ Sometimes ____ Seldom
3. Do you receive adequate instructions or assistance from your supervisor in the performance of your work?
____ Always ____ Frequently ____ Sometimes ____ Seldom
4. How often does your supervisor discuss your job performance with you?
____ Always ____ Frequently ____ Sometimes ____ Seldom
5. Does your supervisor provide you with feedback on assignments?
____ Always ____ Frequently ____ Sometimes ____ Seldom
6. Are you kept up to date on company programs?
____ Always ____ Frequently ____ Sometimes ____ Seldom

Comments:

Environment

1. Are you kept busy doing tasks related to your major?
☐ **Always** ☐ **Frequently** ☐ **Sometimes** ☐ **Seldom**
2. Is the organization supportive to its employees?
☐ **Always** ☐ **Frequently** ☐ **Sometimes** ☐ **Seldom**
3. How would you rate this agency's /company's employee relations?
☐ **Excellent** ☐ **Good** ☐ **Average** ☐ **Poor**
4. Are you encouraged to get involved in company activities?
☐ **Always** ☐ **Frequently** ☐ **Sometimes** ☐ **Seldom**

Comments:

Work

1. Do you feel your present position provides relevant experience?
☐ **Always** ☐ **Frequently** ☐ **Sometimes** ☐ **Seldom**
2. Do you feel you are performing work of value to your employer?
☐ **Always** ☐ **Frequently** ☐ **Sometimes** ☐ **Seldom**
3. How would you rate your academic preparation for this assignment?
☐ **Excellent** ☐ **Good** ☐ **Average** ☐ **Poor**
4. How would you evaluate your understanding of your job assignment?
☐ **Excellent** ☐ **Good** ☐ **Average** ☐ **Poor**
5. Does the work atmosphere allow for the expression of your ideas?
☐ **Always** ☐ **Frequently** ☐ **Sometimes** ☐ **Seldom**
6. Did you initiate discussion with your supervisor regarding your duties? ☐ **Yes** ☐ **No**

Comments:

Career Development Center

1. Have you contacted the Career Development Center regarding any unsatisfactory job situation?
☐ **Yes** ☐ **No** ☐ **N/A**
2. Has the Career Development Center assisted you with any job-related problems?
☐ **Yes** ☐ **No** ☐ **N/A**

Comments:

Name: _____ **Date:** _____