

The Thurgood Marshall Library graciously welcomes donations but ask that the following guidelines be followed.

1. Please do look at our academic programs listed below before considering your materials for the Thurgood Marshall Library collection.
<https://bowiestate.edu/academics/explore-our-programs/>
2. As an academic institution of higher education, the library does not have an immediate need for general popular fiction titles (e.g. Stephen King, single issues of journals, magazines).
3. Materials older than 10 years old must be relevant to the current curriculum taught at the university. The Acquisitions staff will consider rare materials in an effort to continue the expanding of our Special Collections. Thus, we welcome Bowie State University and the State of Maryland titles at any time.
4. Unfortunately, due to the volume of work involved in the Acquisitions Department we are unable to physically pick up items from outside the library. Donations exceeding the amount of 20 or more must be boxed. A written documentation to include the author, title, year of the work must be included with all donations. This documentation can either be sent electronically to ICROPPER@bowiestate.edu or in person between the hours of 8am-5pm, Monday through Friday.
5. Titles that are visibly damaged are not welcomed (e.g. Bind and water damage, scratches, moldy or mildew).
6. Please allow up to 14 days to receive acknowledgement of all materials donated.
7. The Thurgood Marshall Library is unable to determine monetary value of titles for tax purposes and as a result, this information will not be included with acknowledgement letters.
8. All materials become the property of Bowie State University and we reserve the right to reject the titles not warranted for university usage.
9. Please direct any questions or concerns to Indira Cropper at (301) 860-3994 or ICROPPER@bowiestate.edu.